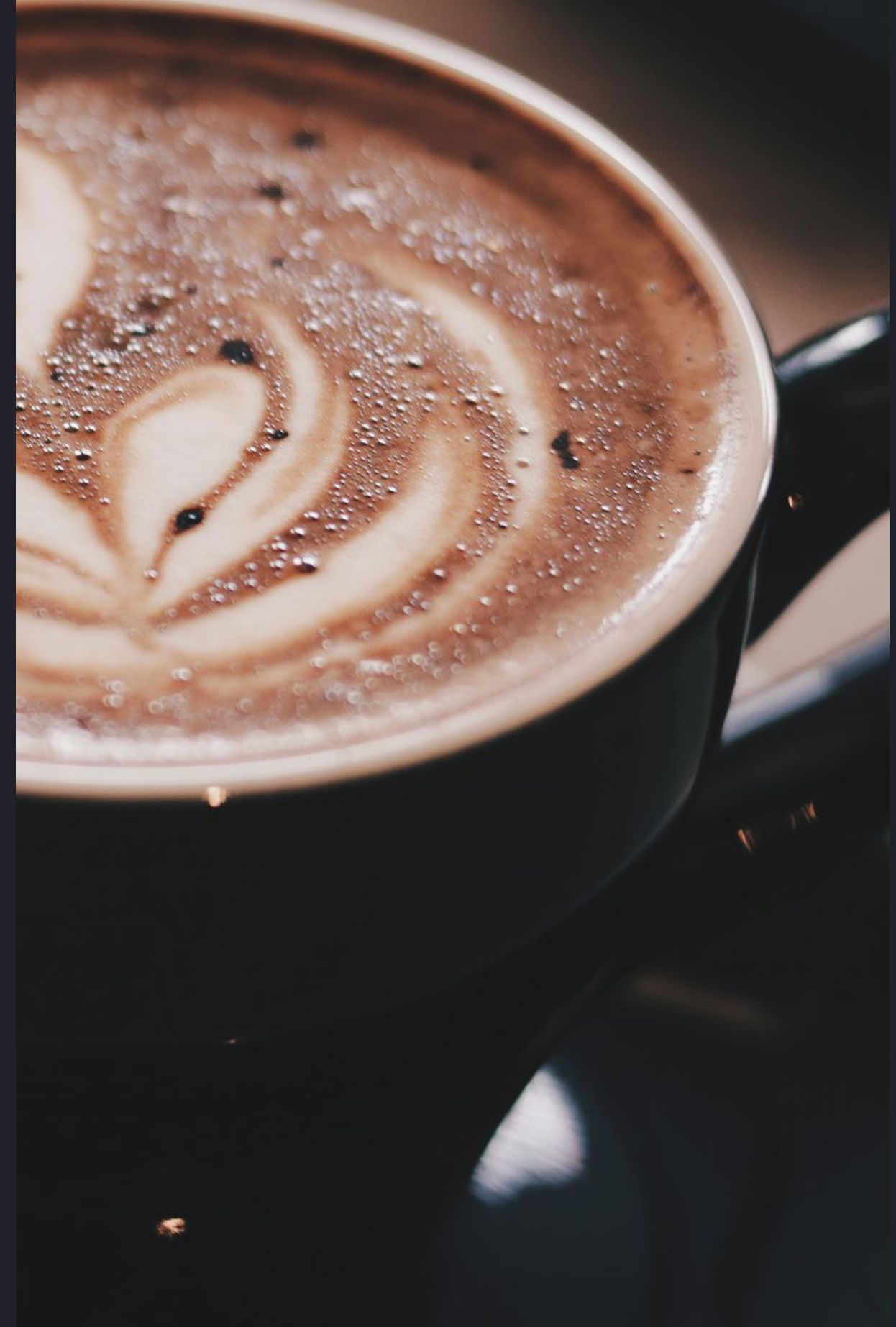




OCTOBER, 2020

# TECHNOLOGY FOR REMOTE WORKING

Presented by August Wong





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## Microsoft

Microsoft, which is based in Redmond, Washington, plans to begin reopening offices in January 2021, even though it previously planned to reopen in October.

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## Google

Google originally said employees would return to its San Francisco Bay Area base on July 6, 2020, then pushed that date to September. Now, Google is extending its employee work-from-home policy through June 2021.




## Facebook

Facebook CEO Mark

Zuckerberg told employees in late May that many would be able to work from home indefinitely, and plans to keep staff remote through 2020.




## Hitachi

Japanese electronic giant Hitachi also allowed employees to work from home amid the pandemic, and committed to having 70% of its employees work from home permanently.



## Mastercard

Mastercard does not plan to implement a formal return to the office anytime soon. In May, it said employees can remain remote until they are comfortable returning.





# Remote Work During COVID-19

**48%**

Say They Are More Productive Working From Home

While **29%**  
Say They Are Less Productive

**57%**

Would Prefer to Work From Home in the Future





**76%**

Use Video Conferencing  
As Part of Their Daily  
Work



**68%**

Have Others in Their  
Household also Working  
From Home.  
(Including Students)

Think Working From  
Home is Less Secure  
Than Working in the  
Office

**31%**



**18%**

Say Their Employer Does  
Not Have Clear Security  
and Password Guidelines  
and Procedures for  
Working From Home

# What to Expect

## ADVANTAGES

65% OF PROFESSIONALS THINK THEY WOULD BE MORE PRODUCTIVE WORKING REMOTELY THAN IN A TRADITIONAL OFFICE, WITH 49% SAYING THEY GO TO THEIR HOME OR HOME OFFICE WHEN THEY REALLY NEED TO BUCKLE DOWN AND GET WORK DONE.

FLEXJOBS' ANNUAL SURVEY IN 2019

1. Flexible schedule
2. Custom environment
3. Cozy clothes
4. It's easier to make calls
5. Knock off weekend to-do's
6. No office distractions
7. Zero commuting
8. Save money
9. Forget crowds and traffic
10. More time with loved ones



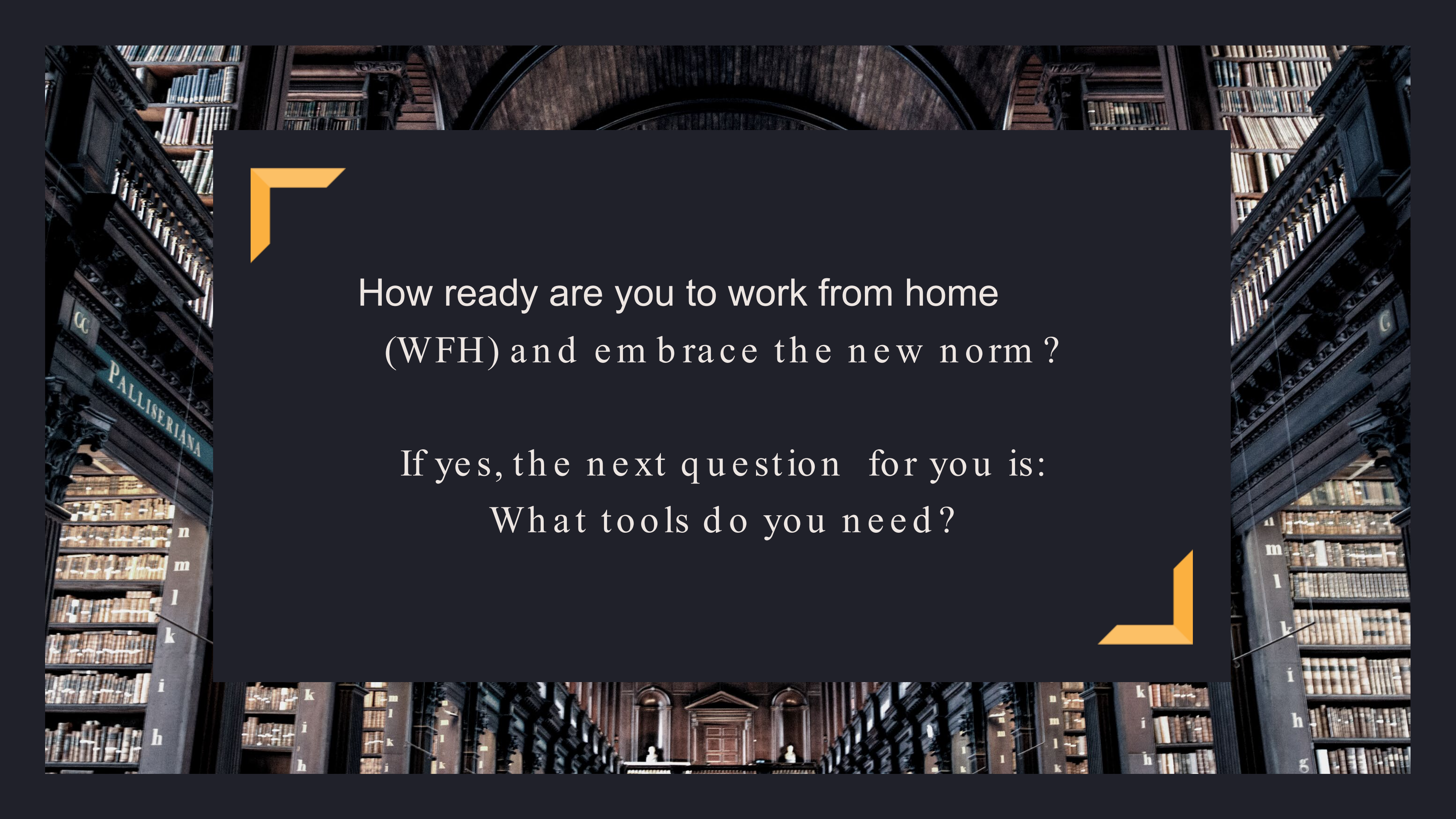
# What to Expect DISADVANTAGES

1. Willpower
2. Sticking to a routine
3. Missing important calls
4. Ordering in food
5. Power naps
6. Boredom
7. Working slowly
8. No second monitor
9. Iffy WiFi
10. Waiting for an answer

IT BECOMES HARD TO MONITOR HOW THEY WORK, OR THEIR DELIVERABLES. THE DEGREE OF PROCRASTINATION IS SOMETHING THAT CAN SPIRAL OUT OF CONTROL. DEPENDING ON THE TYPE OF ROLE YOU HIRE FOR; IT IS IMPORTANT TO KNOW HOW YOU ARE GOING TO MONITOR THEIR STATUS.

ANONYMOUS





How ready are you to work from home  
(WFH) and embrace the new norm?

If yes, the next question for you is:  
What tools do you need?



# 6 TIPS FOR WORKING REMOTELY

Proper  
Technology



Communications  
Programs



Secure  
Connections



Trust



Clear  
Expectations



Testing  
Effectiveness

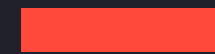




# Our Story

## The Challenge

It's hard to communicate remotely




## The Solution

- Use Project Management Tools to facilitate communication and keep discussions documented.
- Invest in online communication ecosystems like chat, video, and a Project Management System.







# Our Story

## The Challenge


Remote teams are unreliable and have low retention



## The Solution

- Change your manual hiring process and use a HRM system to collaborate hiring with managers and automate onboarding tasks.
- Use content checking software for deliverables.
- Provide health and wellness benefits.





# Our Story

## The Challenge

Remote workers are difficult to manage and keep accountable




## The Solution

- Use a time tracking and productivity monitoring tool.
- Clarify responsibilities and keep good record using tools that help focus and monitor productivity.
- Build a culture of transparency by keeping all tasks/jobs in a Project Management tool.



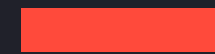




# Our Story

## The Challenge


It's hard to pay remote workers



## The Solution

- Use payroll software to keep good records and enable accurate reporting for tax filing purposes.
- Schedule automatic payroll.

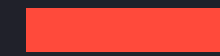




# Our Story

## The Challenge

Remote work is a security risk



## The Solution

- Use a password manager and a VPN.
- Install an antivirus and keep it updated.
- Make a habit of locking your phone and laptop and set them to lock automatically when idle.
- Get virtual insurance.





# Apping Technology

## How It All Started



Official Partner

Started in Malaysia, our goal is to maximize business value through automation and sustainability with custom development solutions that are scalable and high quality.

### BOOST YOUR SALES



CRM



POS



Sales

### INTEGRATE YOUR SERVICES



Project



Timesheet



Helpdesk

### STREAMLINE YOUR OPERATIONS



Inventory



MRP



Purchase

### BUILD STUNNING WEBSITES



Website  
Builder



eCommerce

### MANAGE YOUR FINANCES



Invoicing



Accounting

### AMPLIFY YOUR MARKETING



Email  
Marketing



Marketing  
Automation

### CUSTOMIZE & DEVELOP



Studio



odoo.sh



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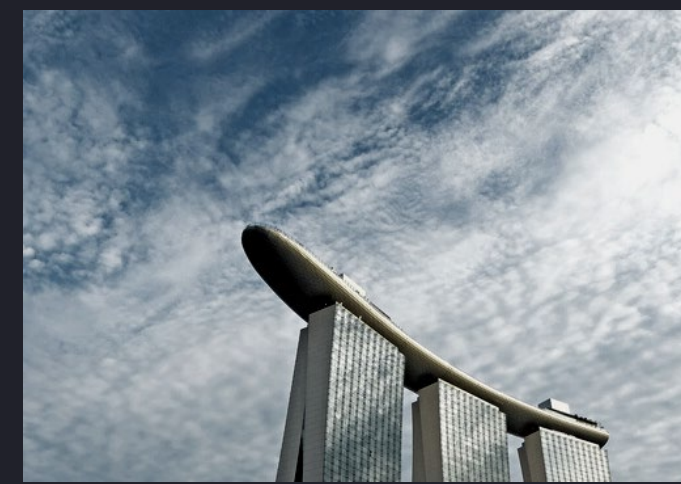


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